

Cover Sheet: Request 13934

LIN4XXX Field Methods

Info

Process	Course New Ugrad/Pro
Status	Pending at PV - University Curriculum Committee (UCC)
Submitter	Aleksandra Tomic a.tomic@ufl.edu
Created	5/25/2019 9:45:46 PM
Updated	2/17/2020 8:25:58 PM
Description of request	Request for the creation of a dedicated course number for the course Field Methods. The requested changes have been made, thank you.

Actions

Step	Status	Group	User	Comment	Updated
Department	Approved	CLAS - Linguistics 011654000	Eric Potsdam		10/1/2019
No document changes					
College	Recycled	CLAS - College of Liberal Arts and Sciences	Joseph Spillane	LIN4XXX Field Methods (item 13934) – Recycled. The committee voted to recycle this proposal based on the following: 1) Do they mean to co-list this course with the existing LIN 6165? If so, we need to see syllabus for both courses. If not, they need to remove all references to graduate students in their proposal; 2) Rationale – how does this fit within the major? Will it be a required course? 3) in Links and Policies, need to update the evals link and add the attendance link. Also remove the paragraph about Missed/Late work.	11/3/2019
No document changes					
Department	Approved	CLAS - Linguistics 011654000	Eric Potsdam		2/10/2020
No document changes					
College	Approved	CLAS - College of Liberal Arts and Sciences	Joseph Spillane	The College Curriculum Committee approves this request, with the following changes: 1) please remove "Week 16"	2/17/2020
No document changes					
University Curriculum Committee	Pending	PV - University Curriculum Committee (UCC)			2/17/2020
No document changes					
Statewide Course Numbering System					
No document changes					

Step	Status	Group	User	Comment	Updated
Office of the Registrar					
No document changes					
Student Academic Support System					
No document changes					
Catalog					
No document changes					
College Notified					
No document changes					

Course|New for request 13934

Info

Request: LIN4XXX Field Methods

Description of request: Request for the creation of a dedicated course number for the course Field Methods.

The requested changes have been made, thank you.

Submitter: Aleksandra Tomic a.tomic@ufl.edu

Created: 3/10/2020 6:16:14 PM

Form version: 4

Responses

Recommended Prefix

Enter the three letter code indicating placement of course within the discipline (e.g., POS, ATR, ENC). Note that for new course proposals, the State Common Numbering System (SCNS) may assign a different prefix.

Response:

LIN

Course Level

Select the one digit code preceding the course number that indicates the course level at which the course is taught (e.g., 1=freshman, 2=sophomore, etc.).

Response:

4

Number

Enter the three digit code indicating the specific content of the course based on the SCNS taxonomy and course equivalency profiles. For new course requests, this may be XXX until SCNS assigns an appropriate number.

Response:

XXX

Category of Instruction

Indicate whether the course is introductory, intermediate or advanced. Introductory courses are those that require no prerequisites and are general in nature. Intermediate courses require some prior preparation in a related area. Advanced courses require specific competencies or knowledge relevant to the topic prior to enrollment.

Response:

Advanced

- 1000 and 2000 level = Introductory undergraduate
- 3000 level = Intermediate undergraduate
- 4000 level = Advanced undergraduate
- 5000 level = Introductory graduate
- 6000 level = Intermediate graduate
- 7000 level = Advanced graduate

4000/5000 and 4000/6000 levels = Joint undergraduate/graduate (these must be approved by the UCC and the Graduate Council)

Lab Code

Enter the lab code to indicate whether the course is lecture only (None), lab only (L), or a combined lecture and lab (C).

Response:
None

Course Title

Enter the title of the course as it should appear in the Academic Catalog.

Response:
Field Methods

Transcript Title

Enter the title that will appear in the transcript and the schedule of courses. Note that this must be limited to 21 characters (including spaces and punctuation).

Response:
Field Methods

Degree Type

Select the type of degree program for which this course is intended.

Response:
Baccalaureate

Delivery Method(s)

Indicate all platforms through which the course is currently planned to be delivered.

Response:
On-Campus

Co-Listing

Will this course be jointly taught to undergraduate, graduate, and/or professional students?

Response:
No

Co-Listing Explanation

Please detail how coursework differs for undergraduate, graduate, and/or professional students. Additionally, please upload a copy of both the undergraduate and graduate syllabus to the request in .pdf format.

Response:
None.

Effective Term

Select the requested term that the course will first be offered. Selecting "Earliest" will allow the course to be active in the earliest term after SCNS approval. If a specific term and year are selected, this should reflect the department's best projection. Courses cannot be implemented retroactively, and therefore the actual effective term cannot be prior to SCNS approval, which must be obtained prior to the first day of classes for the effective term. SCNS approval typically requires 2 to 6 weeks after approval of the course at UF.

Response:
Earliest Available

Effective Year

Select the requested year that the course will first be offered. See preceding item for further information.

Response:
Earliest Available

Rotating Topic?

Select "Yes" if the course can have rotating (varying) topics. These course titles can vary by topic in the Schedule of Courses.

Response:
No

Repeatable Credit?

Select "Yes" if the course may be repeated for credit. If the course will also have rotating topics, be sure to indicate this in the question above.

Response:
No

Amount of Credit

Select the number of credits awarded to the student upon successful completion, or select "Variable" if the course will be offered with variable credit and then indicate the minimum and maximum credits per section. Note that credit hours are regulated by Rule 6A-10.033, FAC. If you select "Variable" for the amount of credit, additional fields will appear in which to indicate the minimum and maximum number of total credits.

Response:
3

S/U Only?

Select "Yes" if all students should be graded as S/U in the course. Note that each course must be entered into the UF curriculum inventory as either letter-graded or S/U. A course may not have both options. However, letter-graded courses allow students to take the course S/U with instructor permission.

Response:
No

Contact Type

Select the best option to describe course contact type. This selection determines whether base hours or headcount hours will be used to determine the total contact hours per credit hour. Note that the headcount hour options are for courses that involve contact between the student and the professor on an individual basis.

Response:

Regularly Scheduled

- Regularly Scheduled [base hr]
- Thesis/Dissertation Supervision [1.0 headcount hr]
- Directed Individual Studies [0.5 headcount hr]
- Supervision of Student Interns [0.8 headcount hr]
- Supervision of Teaching/Research [0.5 headcount hr]
- Supervision of Cooperative Education [0.8 headcount hr]

Contact the Office of Institutional Planning and Research (352-392-0456) with questions regarding contact type.

Weekly Contact Hours

Indicate the number of hours instructors will have contact with students each week on average throughout the duration of the course.

Response:

3

Course Description

Provide a brief narrative description of the course content. This description will be published in the Academic Catalog and is limited to 50 words or fewer. See course description guidelines.

Response:

Introduction to linguistic fieldwork. Hands-on investigation of the phonetic, phonological, morphological, and syntactic structure of a lesser-known language and the techniques used in the elicitation and analysis of such linguistic data.

Prerequisites

Indicate all requirements that must be satisfied prior to enrollment in the course. Prerequisites will be automatically checked for each student attempting to register for the course. The prerequisite will be published in the Academic Catalog and must be formulated so that it can be enforced in the registration system. Please note that upper division courses (i.e., intermediate or advanced level of instruction) must have proper prerequisites to target the appropriate audience for the course.

Response:

LIN 3460 & LIN 3201

Completing Prerequisites on UCC forms:

- Use "&" and "or" to conjoin multiple requirements; do not use commas, semicolons, etc.
- Use parentheses to specify groupings in multiple requirements.
- Specifying a course prerequisite (without specifying a grade) assumes the required passing grade is D-. In order to specify a different grade, include the grade in parentheses immediately after the course number. For example, "MAC 2311(B)" indicates that students are required to obtain a grade of B in Calculus I. MAC2311 by itself would only require a grade of D-.
- Specify all majors or minors included (if all majors in a college are acceptable the college code is sufficient).
- "Permission of department" is always an option so it should not be included in any prerequisite or co-requisite.

*Example: A grade of C in HSC 3502, passing grades in HSC 3057 or HSC 4558, and major/minor in PPHP should be written as follows:
HSC 3502(C) & (HSC 3057 or HSC 4558) & (HP college or (HS or CMS or DSC or HP or RS minor))*

Co-requisites

Indicate all requirements that must be taken concurrently with the course. Co-requisites are not checked by the registration system.

Response:
None

Rationale and Placement in Curriculum

Explain the rationale for offering the course and its place in the curriculum.

Response:
The course is an advanced elective in the undergraduate linguistics curriculum. It allows students to make full use of all that they have learned in previous courses in the investigation of a language that they are not familiar with, under naturalistic data collection conditions. It is aimed at majors who are interested in language structure. It is not a required course.

Course Objectives

Describe the core knowledge and skills that student should derive from the course. The objectives should be both observable and measurable.

Response:
Students will be able to:
- describe and use techniques for elicitation of linguistic data;
- linguistically analyze "real" data;
- write linguistic descriptions.

Course Textbook(s) and/or Other Assigned Reading

Enter the title, author(s) and publication date of textbooks and/or readings that will be assigned. Please provide specific examples to evaluate the course.

Response:
Bower, Claire. 2015. Linguistic fieldwork: A practical guide. 2nd edition. New York: Palgrave Macmillan.

Weekly Schedule of Topics

Provide a projected weekly schedule of topics. This should have sufficient detail to evaluate how the course would meet current curricular needs and the extent to which it overlaps with existing courses at UF.

Response:
week 1 syllabus, goals of fieldwork, getting started
week 2 audio technology, phonetics/phonology
week 3 organizing the elicitation session
week 4 phonology
week 5 data gathering methodologies 1
week 6 working with texts

week 7 data gathering methodologies 2
week 8 & 9 linguistic description
week 10, 11, & 12 library work
week 13 & 14 ethics
week 15 minority and endangered languages & real fieldwork projects

Links and Policies

Consult the syllabus policy page for a list of required and recommended links to add to the syllabus. Please list the links and any additional policies that will be added to the course syllabus.

Please see: syllabus.ufl.edu for more information

Response:

Attendance and participation. This course is largely about collecting and analyzing linguistic data. We will spend a great deal of time collecting data, organizing the data, going over our findings, thinking about their implications, formulating analytical hypotheses, and planning ways to elicit more data to test our ideas. Although the data from class will ultimately be recorded, posted, shared, and collectively corrected, you cannot do well if you are not present in class and actively engaged in the elicitation and analysis. UF attendance policies are available at <https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/>.

Academic honesty. Academic misconduct, including but not limited to cheating and plagiarism, will not be tolerated. It may result in disciplinary action and an E for the course. UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code." On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (<https://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class. If you use outside references in your work, they should always be properly cited. Copying or sharing any part of your homework assignments in any way, shape, or form is strictly prohibited. For computer work, this includes, but is not limited to, using the same file/document as someone else, using a modified file/document, or copying information between files/documents. No written work may be a joint effort unless explicitly permitted and acknowledged.

Accommodations for students with disabilities. Students requesting accommodations must first register with the Dean of Students Office (352-392-8565, www.dso.ufl.edu/drc/) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

Evaluations. Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

Campus resources. The following health and wellness resources are available to students:
U Matter, We Care, umatter@ufl.edu, 392-1575
Counseling & Wellness Center, <http://www.counseling.ufl.edu/cwc/Default.aspx>, 392-1575
University Police Department, <http://www.police.ufl.edu>, 392-1111

Grading Scheme

List the types of assessments, assignments and other activities that will be used to determine the course grade, and the percentage contribution from each. This list should have sufficient detail to evaluate the course rigor and grade integrity. Include details about the grading rubric and percentage breakdowns for determining grades.

Response:

Requirements:

- data elicitation(s) 30%
- homework papers 40%
- final paper 30%

Data. A large portion of the effort involved in doing fieldwork is planning the collection of data, collecting the data, and organizing the data afterwards. To aid in the data organization process, we have a dedicated website where we will collectively enter, edit, and store our data. It is a WordPress site available to course participants at <http://lingsite.org/fm/fla/2017a/>. There will be handouts and a class session later in the semester demonstrating how the site works and how to enter data there. Feel free to explore it once I send you login information. There are some basic tutorials.

Elicitation. More detailed information about this process will follow but here are the basics. Each class member will be responsible for participating in at least two in-class elicitation sessions (~50 minutes) throughout the semester. Two people will lead each elicitation session. One person will elicit the data and write it on the board while another will serve as the “scribe” and document everything that occurs in the session. You will be required to come up with goals for the session, the type(s) of elicitation you want to do, and the actual set of things to be elicited (the protocol). You should plan on having the protocol prepared in advance so that i) you can review and refine it with the instructor before the session and ii) you can provide other class members and the consultant with a copy. After the elicitation session, the two students are responsible for creating an elog of the session. An elog is a post on the WordPress website containing a transcription of the data. After creating an elog, the two students will create one or more topic posts discussing their findings. You should anticipate a ratio of about three hours of work at the WordPress site per one hour of elicitation. Once the elog and topic posts have been submitted, the site will notify me of the submission. I will review them, potentially make some changes or suggestions, and will then make them available to the rest of the class. At this point, others in the class may read them, add comments, or write new topics posts.

Homework. There will be several homeworks throughout the semester. The topics will depend largely on what we are finding in our elicitations. They will involve a combination of language description, analysis, methodology discussion, and critical review of the readings. You may discuss the content of the homework with other people in the course and you may consult outside sources. Unless explicitly allowed however, you must write up your homeworks entirely on your own, without help, in accordance with the University of Florida Honor Code and the academic honesty guidelines. It is imperative that you properly cite outside sources and data in your assignments.

Final paper. The final paper for the course is due on [insert final paper deadline]. The paper should be 10-15 pages. The topic should therefore be fairly focused but may come from any area of the language's grammar and must be approved by the instructor. It may be descriptive and/or theoretical in nature. More information will follow about various options. The plan is that you will have about two to three hours of elicitation on your own outside of class with the consultant towards the end of the semester to pursue your final paper topic, in addition to any elicitation you do on the topic in class.

Grading

The course grading scale is as follows:

A 93.3 – 100 B- 80 – 83.2 D+ 66.7 – 69.9
A- 90 – 93.2 C+ 76.7 – 79.9 D 63.3 – 66.6
B+ 86.7 – 89.9 C 73.3 – 76.6 D- 60 – 63.2
B 83.3 – 86.6 C- 70 – 73.2 E < 60

Further information about UF's grading policies and the calculation of grade point averages is at <https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>.

Work will be graded using the letter scale below. The corresponding numerical score on a one hundred point scale is given.

A 96 excellent

A- 92

B+ 88

B 85 good

B- 82

C+ 78

C 75 satisfactory

C- 72

D+ 68

D 65 marginal work, significant improvement is required

D- 62

E 30 unsatisfactory

0 missing work

Instructor(s)

Enter the name of the planned instructor or instructors, or "to be determined" if instructors are not yet identified.

Response:

Eric Potsdam